

Detailed Regulations on Student Assistantships in the Graduate School of Engineering Mastership

Established December 1, 2014

Article 1 (Purpose) The purpose of these detailed regulations is to define all matters needed to operate student assistantships in the Graduate School of Engineering Mastership (hereinafter referred to as Graduate School).

Article 2 (Scope of Application) These detailed regulations shall apply to Masters, Ph.D., and Integrated Masters and Ph.D.

Article 3 (Appointment of Student Assistantships) The Graduate School may give a student assistantship allowance to student assistants after a prescribed review process. The respective student assistantship allowance stated below shall be paid to students who take part in student assistant activities.

1. Student Teaching Assistantship allowance refers to the labor cost a graduate student receives for participating in educational activities. In the case of students in the standard program, however, they shall conduct teaching assistant activities without receiving a teaching assistantship allowance for at least one semester during their enrollment period.
2. Student Research Assistantship allowance refers to the labor cost a graduate student receives for participating in research activities.
3. Student Staff Assistantship allowance refers to the labor cost a graduate student receives for participating in administrative support work (including work-study).

Article 4 (Allocation of Student Assistants) Student assistants shall be allocated by the Dean of Graduate School depending on the need for student assistants in each department of the Graduate School (Student Teaching Assistantships) and the research load of professors (Student Research Assistantships).

Article 5 (Payment of Student Assistantship Allowances) ① The Student Assistantship Allowance shall be paid on the 25th day of each month. If the payment day is a Saturday or a national holiday, the allowance shall be paid on the previous day.

② Student Research Assistantship allowance shall be paid following the research funding department's regulations on management; However, these detailed rules shall be followed if no specific regulation exists.

③ If there is a change in the academic register (i.e., voluntary withdrawal or leave of absence during the semester), whether a student assistantship allowance should be paid in full for the relevant month (not calculating the number of days worked) shall be determined by the opinion of the academic advisor.

Article 6 (Student Assistantship Allowance for Exceeding Registrants) ① Exceeding registrants refers to students enrolled exceeding four, six and eight semesters for Masters, Ph.D. and Integrated Masters and Ph.D. courses, respectively.

② The student assistantship allowance for a student who exceeded the standard years to graduate shall not be paid from the university fund, but may be paid from education expenditure research funds.

Article 7 (Other Financial Benefits for Student Assistants) ① A graduate student may receive financial aid from other internal and external scholarships, etc. while receiving student assistantship allowance.

② If a graduate student who is receiving external financial aid wishes to receive a student assistantship allowance despite Clause 1, the financial aid standard of the external institution shall be applied first.

Article 8 (Mutatis Mutandis) Matters not regulated in these detailed regulations shall be determined separately by the Dean of Graduate School after deliberation of the Graduate Studies Committee.

Addendum

1. (Effective Date) These detailed regulations shall be established and implemented from December 1, 2014.